

**MINUTES**  
**Community District Education Council 30**  
**Calendar Meeting**  
**December 10, 2019**

The December Calendar Meeting of Community District Education Council 30 was held on Tuesday, December 10, 2019, in the Auditorium of P.S./I.S. 127 located at 98-01 25<sup>th</sup> Avenue, East Elmhurst, NY 11369.

Roberto Cruz, Co-President, called the Calendar meeting to order at 6:43PM.

The Pledge of Allegiance was recited.

Mr. Cruz thanked the P.S./I.S. 127 school community for hosting the meeting.

**Roll Call**

Ka-Trina Harris, Vice President, conducted roll call for the Calendar Meeting.

Present: Deborah Alexander  
Roberto Cruz  
Jonathan Greenberg  
Ka-Trina Harris  
Fatima Lakraflī  
Shannon Lee  
Amina Maiza  
Nuala O'Doherty  
Scott Sharinn  
Gurjeet Kaur (Student Member)

**Quarterly Meeting with PA/PTA Elected Officers**

Mr. Cruz welcomed and thanked the PA/PTA executive board members. Several spoke about the many wonderful activities in their schools.

**District Planning: District 30 Needs and Priorities**

Rebecca Lichtenstein and Jai Griem from the Office of District Planning North identified and addressed district needs in the areas of school structure, learning conditions, access to schools and programs. They also identified over and under-utilized schools.

**School Construction Authority 5 Year Capital Plan Presentation**

Danielle Schaaff and Michael Mirisola from the School Construction Authority reviewed the Capital Plan Amendment. The plan includes new construction, new capacity, removal of TCUs, playgrounds, roofs, electrical work, exterior masonry, climate control, bathrooms, etc.

**Public Speaking to Presentations**

Alyce Aldige, D30 Equity Now, asked about what the district is doing about equity. Dr. Composto stated that District Planning and the District have the same goals. Ms. Griem stated that zoning will be considered in the fall 2021.

Jonathan Greenberg asked about the District 15 integration plan. Some principals are happy with overcrowding because it brings funding. He would like to see additional lockers for students in I.S. 230. Nuala O'Doherty asked about 3K and pre-k in schools. She also stated that I.S. 145 had no gas in the kitchen and the P.S. 69 community wants the school playground open to the public. Ms. O'Doherty asked when the work on the playground at P.S. 222 will begin and are they looking at programs to address minority isolation.

Donna Franco, parent P.S. 384 asked if commute time is considered when zoning.

### **Louis Armstrong Middle School, I.S. 227**

Ms. O'Doherty summarized the petition that she shared regarding I.S. 227 requesting that the school no longer take 5<sup>th</sup> grade students. The principal, staff and parents spoke in support of leaving it as is. It is a diverse school accepting students from all over Queens. Ms. O'Doherty believes there are equity issues. Mr. Alexander made a motion to write a resolution in support of I.S. 227 to continue as is. Ka-Trina Harris seconded.

Deborah Alexander	In Favor
Roberto Cruz	In Favor
Jonathan Greenberg	Opposed
Ka-Trina Harris	In Favor
Fatima Lakrafl	In Favor
Shannon Lee	In Favor
Amina Maiza	In Favor
Nuala O'Doherty	Opposed
Scott Sharinn	In Favor

Motion passed.

Venus Ketcham, Queens Parent Leader, spoke about the importance of community engagement and empowerment.

### **Dr. Philip A. Composto, Community Superintendent's Report:**

The Superintendent's report follows the minutes.

Jonathan Greenberg asked about a survey going around regarding G&T. To create equity, every child should have access to G&T. This is only being talked about and nothing is happening at this time. Every child would be tested for Gifted and Talented. G&T students should be able to stay in their own schools. The district is looking at different models across the nation.

### **Adjournment**

There being no further business Deborah Alexander made a motion to adjourn the meeting. Scott Sharinn seconded. All in favor. Motion was passed unanimously. The meeting adjourned at 9:54PM.

Respectfully submitted,

Shannon Lee  
Secretary

### **Superintendent's Report**

### **Community District Education Council CDEC30 Meeting**

### **In support of the Framework for Great Schools under Supportive Environment**

### **Dr. Philip A. Composto**

- **CAPPING 2019-20** (as of 11/27/19)

Capping grades in schools occurs when large number of families seek to enroll their children in our schools. When the schools have filled their classes on a grade to capacity, the NYC DOE will cap the grade and will provide an overflow site. The following schools have been capped and an overflow site has been provided:

<b>Sending School</b>	<b>Number/Grade of Students</b>	<b>Receiving School</b>
30Q084	2 – 3 <sup>rd</sup> grade	30Q002
30Q329	4 – kindergarten	30Q222
24Q311	1 – 6 <sup>th</sup> grade	30Q127
30Q204	1 – 8 <sup>th</sup> grade	30Q126
30Q204	1 – 8 <sup>th</sup> grade	30Q126

- **PreK and Kindergarten Open House Calendar**
- **New York State Integration Project – Professional Learning Community (NYSIP-PLC)**

District 30 has been awarded an NYSIP-PLC grant. We received \$130,000 to integrate the district schools.

- **Public Release of the 2018-19 School Quality Report Results**

The official 2018-19 School Quality Reports have been publicly released. The following is the information that can be seen:

- **School Quality Snapshot:** a summary of each school’s overall framework ratings and student achievement outcomes.
- **School Quality Guide:** detailed information about student population, school conditions, and student achievement. A link to the School Quality Guide Appendix can be found on the “Student Achievement Outcomes” tab of the guide (near the top of the page, to the right of the Framework diagram).
- **School Performance Dashboard:** multiple years of data, key comparisons, and data visualizations.

**What is the School Quality Snapshot?**

The School Quality Snapshot summarizes data about New York City schools in an easy-to-read format. Ratings in seven different categories show what the school is doing well and what it can work on.

The Department of Education collects a lot of information about how well schools serve their students. Families, school staff, and students answer survey questions about their schools. Experienced educators conduct a two day school visit, where they observe classrooms, speak with the school community and write detailed reports of what they learned. The city tracks results like test scores and graduation rates. The School Quality Snapshot displays summaries of all of this information as well as general information about the school.

- **District 30 Middle School Admissions (PS 85, 122, 150, 166)**

Please see the attached letter sent from Superintendent to D30 Parent Leaders regarding the District 30 middle school admissions process for students currently enrolled in G&T programs at P.S. 85, 122, 150 and 166.

- **District 30- Pre-K Centers Grant through CUNY-Creative Arts Team**

The District 30 Pre-K Centers received a grant through Cornelia T. Bailey Foundation Arts Program for teachers and parents for all five Pre-K sites (**Q389, Q972, PS 78, TCU, & Q397**) for the 2019-2020 school year. The amount of the grant has not yet been disclosed. EACH Pre-K Site will receive:

- (1) 90 minute professional development session for educators/staff.
- (3) 60-90 minute literacy/child development-focused workshops for parents/caregivers.

### **Continue to Enter Middle School Applications for Families**

The deadline for families to complete their middle school application is **December 6** (extended from December 2). Note that school counselors can enter or change application choices in MySchools, on behalf of elementary school families, until **December 10**.

### **Maintaining a School Library**

In accordance with the UFT collective-bargaining agreement and Commissioner's Regulation 91.1, all schools/campuses are required to have a school library in their building providing open access for all students to access books and materials, technology, and instruction. In addition, Commissioner's Regulation 91.2 requires secondary schools serving students in grade seven or above to hire a certified school librarian.

### **Guidance on Holiday Displays and Celebrations sent to schools:**

Please be aware of and sensitive to the significance of seasonal observances and religious holidays as you work to foster mutual understanding and respect for your community's diverse religious, racial, ethnic, and cultural heritages. It is our shared responsibility to ensure that schools are culturally responsive to the many faiths, backgrounds, and traditions in our communities, and to affirm learners' identities as we celebrate. Please adhere to these values as you recognize the holidays in your classrooms, and ensure that holiday displays, celebrations, and activities embrace diversity and do not reinforce harmful stereotypes or make families feel unwelcome.

Please also be mindful that public schools may not endorse or promote a particular religion or belief system. Therefore, please ensure that you follow the guidelines below regarding the display of cultural and holiday symbols:

- The primary purpose of any displays should be to promote understanding and respect for the rights of all individuals regarding their beliefs, values, and customs.
- The display of holiday symbol decorations with secular dimensions is permitted. Permitted symbols include, but are not limited to, Christmas trees, kinaras, dreidels, menorahs, and the star and crescent. Displays that depict images of deities, other religious figures, or religious texts are prohibited.
- Holiday displays must not appear to promote or celebrate any single religion or holiday. Therefore, any permitted symbol or decoration must be displayed simultaneously with other symbols or decorations reflecting different beliefs or customs.
- All holiday displays should be temporary in nature.

### **Ensure Schools Collect Family Income Inquiry Forms for Title I Determinations**

Schools should collect and submit Family Income Inquiry forms to the Office of Food and Nutrition Services (OFNS) in preparation for the **December 20** deadline.

## **Complete Cyber Safety Certification Form**

In accordance with the DOE's compliance checklist and as noted in the September PW, principals and their staff must educate all students annually about appropriate online behavior, and certify that their school has provided this instruction for the 2019–20 school year by completing the Cyber Safety Certification Form by **February 28**.

## **College Awareness Day 2020**

School officials and their staff are encouraged to begin making plans to celebrate the fifth annual College Awareness Day on **January 10**. College Awareness Day is dedicated to ensuring that students and families understand that college dreams can become a reality.

## **Distribute Fun with Feelings Cards to Pre-K Families**

As in previous years, the DOE in partnership with NYU's Center for Early Childhood Health and Development (CEHD), is releasing the Pre-K-Thrive "Fun with Feelings" cards. The cards offer families and teachers a playful way to help children learn about feelings and to support social and emotional skills-building at home and in the classroom. School officials or parent coordinator will receive a delivery of "Fun with Feelings" cards between November and early January.

## **Prepare to Administer the 2019–20 Student Perception Survey**

Students in grades 6-12 will participate in the Student Perception Survey. The survey administration dates are from **December 2–January 17**.

## **Kindergarten Admissions Memo**

In advance of the kindergarten application opening, scheduled for early December, schools were asked to review the Kindergarten Admissions Memo (see below) for information about this year's admissions process.

The memo contains key admission dates, as well as steps for schools and their designees to complete throughout the process.

The kindergarten application will become available in early December and close on **January 21**. All children born in 2015, who live in New York City, are eligible to apply for kindergarten placement for the 2020–21 school year. Families can submit their application online via Myschools.nyc, over the phone at 718-935-2009, or in-person at a Family Welcome Center.

### **MEMO below**

#### **Welcome to Kindergarten Admissions for the 2020-2021 School Year**

**Thank you for your continued support for kindergarten admissions. We look forward to working with you throughout the 2020 admissions cycle.**

**Children born in 2015 will enter kindergarten in September 2020. All families should participate in kindergarten admissions, including children currently attending pre-K, students with disabilities, English Language Learners, and students with accessibility needs.**

### **Key Dates for Admissions**

<b>Dates (2019/2020)</b>	<b>Activity</b>
Early December - January 21, 2020	Families submit applications <b>online</b> , over the phone, or in person at a <b>Family Welcome Center</b> .

	Schools host open houses and tours.
December	Schools receive information on planned kindergarten sections for 2020-2021 from ESEnrollment@schools.nyc.gov.
December - January	Schools verify applicant information, including sibling status, in MySchools.
February	Schools review offers in MySchools.
Early April	Families receive offer letters.
April – May	Families with offers contact schools to make an appointment to pre-register. Please see Chancellor’s Regulation A-101 for a list of accepted documents for proof of age and address.
April - October 9	Schools manage waitlists in MySchools.

**DECEMBER CALENDAR 2019**

**Wed, Dec 18, 2019**

**Inclusive Education Student Summit** CUNY Graduate Center 9:30 AM - 12:30 PM

The Inclusive Education Student Summit is an event that brings together students with and without disabilities from all five boroughs to learn about inclusion. Students engage in conversations and activities around accessibility, diversity, and inclusion and return to their schools as advocates for inclusion. This event is for students and staff who support them—teachers, administrators, related service providers, counselors, and borough/city-wide office (B/CO) staff. B/CO staff can register and attend with the schools they support.

**Mon, Dec 23, 2019 - Wed, Jan 01, 2020**

**Winter Recess (Schools closed)**

**Sat, Jan 04, 2020-Sun, Jan 05, 2020**

**Gifted and Talented (G&T) Exams**

**Sat, Jan 11, 2020-Sun, Jan 12, 2020**

**Gifted and Talented (G&T) Exams**

**Mon, Jan 20, 2020**

**Dr. Martin Luther King Jr. Day (Schools closed)**

**Tue, Jan 21, 2020-Fri, Jan 24, 2020**